

Section A: Directed Writing

(35 marks)

[Time suggested: 45 minutes]

Your cousin who has just finished his/her SPM examination is going for a job interview and is worried about it. He/she has asked for your advice. Using the information below, write a **letter** to him/her and suggest how to prepare for a job interview.

In your letter, include the following:

- Mention the job

- **Before the interview**

- information on the company
(give **one** information)
- prepare resume
- bring relevant documents
 - suggest document one
 - suggest document two
- google for directions

- **On the day of the interview**

- appropriate attire
- be on time
- right state of mind

- **During the interview**

- greet the interviewer
- answer all the questions
- ask if you are unsure

When writing the **letter**, you must:

- lay out your **letter** correctly (address, greeting, closing)
- use all the notes given
- give your own ideas when needed

Note:

For your letter, you will receive up to 15 marks for the format and content points, and up to 20 marks for the quality of the writing.

Section B: Continuous Writing

(50 marks)

[Time suggested: One hour]

Write a composition of about **350 words** on **one** of the following topics.

1. A terrible flood took place in your housing area recently. Describe your experience facing the flood situation and how you felt during that time.
2. Teenagers and gadgets are inseparable. Write about why teenagers are into gadgets these days and the possible effects on them.
3. Co-curricular activities help to instill leadership qualities in students. Do you agree? Give reasons to support your view.
4. Write a story about a determined single mother. End your story with:
“The children realised that all they had achieved was due to their mother’s sacrifice.”
5. “All that glitters is not gold.”
Describe a situation from your own experience where something had appeared good but did not turn out to be so.

KERTAS PEPERIKSAAN TAMAT